

Limited to **25** Seats only

Master Excel with ChatGPT: Basics to Advanced Techniques (Full-Day Physical Workshop)



TIME: 09:00 AM to 05:00 PM

19 APRIL 2024 **FRIDAY**

VENUE: FGI Business Centre Sevasi, Vadodara

ABOUT THE WORKSHOP:

Excel, coupled with the power of ChatGPT, becomes an even more challenging tool for professionals seeking to streamline data management, analysis, and visualization. **This full-day workshop will provide a comprehensive training on Excel's features, starting from the basics and progressing to advanced techniques, infused with the insights of ChatGPT.** Through a combination of theoretical insights, practical exercises, and interactive discussions, participants will gain the expertise needed to harness Excel's full potential while integrating the capabilities of ChatGPT for enhanced productivity.

Throughout the seminar, participants will have the opportunity to leverage ChatGPT for enhanced learning experiences. From generating formula explanations to brainstorming creative data visualization ideas, participants can integrate ChatGPT seamlessly into their Excel workflows. Interactive discussions and Q&A sessions will encourage active participation and facilitate a deeper comprehension of Excel's functionalities with the support of ChatGPT.

By the end of this workshop, participants will emerge as proficient Excel users, equipped with the skills to leverage the capabilities of ChatGPT for enhanced productivity and creativity in their professional endeavours.

Workshop Contents:

1. Introduction to Excel Essentials
2. Advanced Functions and Formulas
3. Data Management and Analysis Techniques
4. Advanced Data Analysis and Visualization
5. Data Import and Export Techniques

Please see attached 'Workshop Contents' for detailed contents under above topics.

WHO SHOULD ATTEND?

The workshop is open for MD, Directors, CEO, Owner, Partners, Promoters, Decision Makers, Senior and Middle Management, Executives from Finance, Marketing, Sales, Operations, Engineering departments and all interested personnel.

- **Equipment:** All participants should have access to a laptop with a functioning mouse.
- **Software:** MS-Office 2013 or newer versions should be installed on all devices.
- **Participants can use ChatGPT 3.5 (free version) during the workshop.**
- **Certificate:** Digital participation certificate would be issued to the Participants.

TRAINING FACULTY:



Mr. Manoj Chakerwari
 Professional IT-Consultant & Freelancer
 (Software, Hardware & Infrastructure)

How to Attend?

Participation Fee (Per Delegate):

Type	Amt.	GST (18%)	Total
FGI Members	2000	360	2360
Non-Members	2500	450	2950

Participation fee is non-refundable

Please confirm participation in advance by clicking on the **below given Registration Link** or scanning the **QR Code**. Participation is Limited to 25 Participants only and on First Come First Serve basis.

For more details, please get in touch with FGI at the below mentioned contact details.



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